MINISTRY OF EDUCATION

NATIONAL EXAMINATIONS COUNCIL

FOR

TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING

INTRODUCTORY OCCUPATIONAL COURSE – LEVEL I

APPLICATION FOR STATEMENT

1. FULL NAME:……...
   SURNAME OTHER NAME

2. NAME USED FOR EXAMINATION ENTRY:……..

3. ADDRESS OF APPLICANT:……...

4. CONTACT NUMBER(S):……

5. Indicate by (√) in the appropriate box MALE ☐ FEMALE ☐

6. NUMBER OF STATEMENT(S) ( )

7. MAIL TO THE ABOVE ADDRESS ☐ TO BE COLLECTED AT THE NEC OFFICE ☐

   N.B. ***The Council cannot guarantee availability of documents not collected within two months of the date of request.***

8. PURPOSE FOR WHICH STATEMENT(S) IS/ARE REQUIRED

   ……...

9. NAME OF CENTRE(S) ATTENDED:

   ……...

10. NAME OF COURSE TAKEN:…….

11. DURATION OF COURSE:……..YEAR(S) FROM:……. TO:……

12. YEAR IN WHICH FINAL EXAMINATION WAS TAKEN:

    ……...

N.B. Cost per statement for the current year – $ 5.00
Cost per statement for the previous years – $ 10.00

Payments can be made at any District Revenue Office. The original receipt must be submitted when making an application.

SOME SUITABLE FORM OF IDENTIFICATION – Identification Card, Passport, Driver's Permit, etc must be presented. In the case of a Statement to be posted, I.D. must be presented at the time of request. In the case of a Statement to be collected, I.D. must be presented at the time of collection.

When a Statement is to be collected by a person other than the candidate, written authorization by the candidate as well as some suitable form of identification of the candidate and the collector must also be presented at the time of collection.

It is the responsibility of the applicant to ensure that all information requested above is provided and is CORRECT. Unless these requirements are satisfied, the Council cannot guarantee that the application will be processed.

…… ……..
DATE **SIGNATURE OF APPLICANT**

Use the back of this sheet for any additional information