

**MINISTRY OF EDUCATION  
NATIONAL EXAMINATIONS COUNCIL  
FOR  
TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING  
APPLICATION FORM FOR FINAL EXAMINATION – RE-WRITE CANDIDATE**

**ELIGIBILITY:** To enter as a Candidate to Re-write a subject of any particular programme/level of programme/option within a programme, a candidate must have passed the said subject within the programme/level of programme/option within programme at an approved institution of the National Examinations Council. Persons who do not satisfy these conditions are NOT eligible to enter as Rewrite Candidates.

**GENERAL INFORMATION:**

<b>FULL NAME (BLOCK LETTERS)</b>	<b>SURNAME:</b>	<b>FIRST NAME:</b>
<b>FORMER NAME (IF ANY):</b>		
<b>POSTAL ADDRESS:</b>		
<b>TELEPHONE (HOME):</b>	<b>(WORK):</b>	<b>(OTHER):</b>
<b>NAME OF COURSE:</b>		<b>LEVEL/OPTION:</b>

**SUBJECTS TO THE COURSE PASSED TO DATE:**

SUBJECT/S	YEAR	SCHOOL(S)/INSTITUTION(S) ATTENDED
1.		
2.		
3.		
4.		
5.		
6.		
7.		

<b>I HEREBY APPLY TO RE-WRITE THE FOLLOWING SUBJECT/S WHICH I HAVE ALREADY PASSED</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">1.</td></tr> <tr><td style="text-align: center;">2.</td></tr> <tr><td style="text-align: center;">3.</td></tr> <tr><td style="text-align: center;">4.</td></tr> <tr><td style="text-align: center;">5.</td></tr> <tr><td style="text-align: center;">6.</td></tr> <tr><td style="text-align: center;">7.</td></tr> </table>	1.	2.	3.	4.	5.	6.	7.
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4.								
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**FEE PAYMENT:**

I attach my receipt No. \_\_\_\_\_ (please retain copy) for \$ \_\_\_\_\_. Which represents payment for entry fee and \_\_\_\_\_ subjects (See Free Structure Overleaf).

\_\_\_\_\_  
**DATE OF APPLICATION**

\_\_\_\_\_  
**APPLICANT'S SIGNATURE**

**SCHOOL'S DECLARATION:** (Principals/Registrars/Directors are to ensure that this form is full and accurately completed and the correct amount of fees paid before forwarding to the National Examinations Council).

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**PRINCIPAL/REGISTRAR/DIRECTOR**

**I hereby certify that the above information is complete and accurate**

**OFFICIAL USE:**

SUBJECT(S) ENTRY: \_\_\_\_\_

FEE VERIFICATION: \_\_\_\_\_

RECORD VERIFICATION: \_\_\_\_\_

PROCESSING STATUS: \_\_\_\_\_

## **RE-WRITE CANDIDATE**

### **GUIDELINES REGARDING ENTRY FOR EXAMINATIONS**

A Re-write Candidate is one who previously wrote the N.E.C. examination of a particular programme/level of a programme/option within a programme as either full-time or part-time or external student at an accredited institution, and was successful in the course/s and is desirous of rewriting the examination in the subject/s passed of the said programme/level of the course/option within the course.

Please write the name of the course at the back of the official receipt for payment of fees.

#### **VERY IMPORTANT**

Please refer to 'ELIGIBILITY' at the beginning of the application form in order to determine your suitability for entry as a Re-write Candidate for a particular programme/level of a programme/option within a programme, particularly in respect of the programmes indicated below. Furthermore, please consult the institution through which you are entering regarding any additional conditions you may need to satisfy for eligibility, particularly for further levels of programmes.

For Electrical Installation Craft, examinations will be offered to two (2) different levels: Electrical Wireman and Industrial Electrician. Please indicate in the appropriate line on the application form the level for which you are entering.

For Dressmaking and Design Craft, examinations will be offered at three (3) different levels: Basic, Intermediate, Advanced. Please indicate in the appropriate line on the application form the level for which you are entering.

For Tailoring Craft, examinations will be offered at two (2) different levels: Level I and Level II. Please indicate in the appropriate line on the application form the level for which you are entering.

For Machine Shop Craft, examinations will be offered at three (3) different options: Machinery Fitter, Lathe Setter Operator, Milling Machine Setter Operator. Please indicate in the appropriate line on the application form the option for which you are entering.

In all cases, refer to 'ELIGIBILITY' at the beginning of the application form and, if necessary consult the Principal/Registrar/Director of your institution.

#### **FEE PAYMENT:**

<b>(1) CRAFT COURSES</b>		<b>(2) TECHNICIAN COURSES</b>	
<b>Entry Fee</b>	<b>\$25.00</b>	<b>Entry Fee</b>	<b>\$25.00</b>
<b>Fee Per Subject</b>	<b>\$15.00</b>	<b>Fee Per Subject</b>	<b>\$20.00</b>

**The receipt must be attached to this application form. Write the name of the course at the back of the receipt.**

**Office Address: Education Towers, Tower A, Level 11, No.5 St. Vincent Street, Port of Spain**

**Telephone Numbers: 622-2181 ext. 2002-2013**